

The Corporation of the Township of Douro-Dummer

By-law Number 2011-62

**Being a By-law to provide for User Fees and Charges
and to repeal By-law 2011-31**

Whereas the Municipal Act, 2001, S.O. 2011, C. 25, as amended, authorizes a municipality or local board to impose fees or charges on persons;

And whereas it is desirable to formally adopt the fees and charges presently in existence, provide for some future increases for some of the fees and charges and to formally adopt the list that will be available for public inspection;

Now therefore the Council for The Corporation of the Township of Douro-Dummer hereby enacts as follows:

1. That Schedule "A" attached hereto shall comprise the list of fees and charges that will be available for public inspection.
2. That all the fees and charges included in Schedule "A" attached hereto are hereby adopted by council if not otherwise done so by by-law.
3. That those fees and charges included in Schedule "A" and included in item number 17, 19 and 20 therein shall take effect on January 1, 2012 and shall be increased by 3% annually effective January 1, 2013.
4. That those fees and charges included in Schedule "A" and included in item number 18 and 21 therein shall be increased by 3% annually effective May 1, 2012.
5. That those fees and charges included in Schedule "A" and included in item number 23 therein shall be increased by 3% annually effective May 1, 2013.
6. That By-law Number 2011-31 is hereby repealed.

Passed in open Council this 6th day of December, 2011.

Mayor, J. Murray Jones

Clerk, Linda G. Moher

Department and Type	Fees	HST	By-Law or Policy
1. Building		13.00%	By-Law - 2007-37
Building - Classes of Permits and Fees Permit fees for 2009 and thereafter			
a) New Construction and Additions of residential nature. Attached garages and covered decks or porches included	Administration Fee - \$100.00 plus \$0.75 per square foot of construction		
b) New Construction and additions of nonresidential nature and accessory buildings	Administration Fee - \$100.00 plus \$0.38 per squarefoot of construction		
c) New Construction and additions of commercial, industrial, institutional nature	Administration Fee - \$100.00 plus \$9.00 per thousand of construction value		
d) Renovations to any structure	Administration Fee - \$100.00 plus \$9.00 per thousand of construction value		
e) New foundations for relocated buildings or structures	Administration Fee - \$100.00 plus \$9.00 per thousand of construction value		
f) Farm building, additions and accessory farm structures	Administration Fee - \$100.00 plus \$70.00 for value up to \$20,000.00, plus \$9.00 per thousand of constructed value in excess of \$20,000.00		
g) Open Decks or Porches	Administration Fee - \$100.00 plus \$0.33 per square foot		
h) Swimming Pools	\$150.00 flat fee		
i) Move/relocate structures or buildings	\$150.00 flat fee		
j) Move trailer (temporary)	\$150.00 flat fee		
k) Solid Fuel Burning Appliance and/or chimney	\$150.00 flat fee		
2. Demolition Permits	\$150.00 flat fee		
3. Change of Use Permit **	\$150.00 flat fee		
4. Transfer Permit**	\$150.00 flat fee		
5. Plumbing Permit			
a) Residential	\$100.00 flat fee		
b) Commercial - add \$4.00 per fixture for each fixture in excess of 15 fixtures	\$150.00 flat fee		
c) Minimum Fee	\$100.00 flat fee		
** This fee for initial evaluation only			
** This fee covers transfer without changes to original permit.			
2. Certificates	Excluding Tax	HST	Total
Sale of Real Property	\$50.00	\$6.50	\$56.50
Certificate of Compliance			
3. Dogs			By-Law 2001-17
Regulating the Running at Large of Dogs			
Keeping a dog without having paid a licence to do so	\$75.00		
Being the owner of a dog and allowing such dog to make a persistent noise	\$75.00		
Being the owner of a dog and allowing such dog to run at large	\$75.00		
Keeping dogs in a kennel without having paid for a licences to do so	\$75.00		
Keeping more than three (3) dogs at a residence	\$75.00		
4. Dogs			By-Law 2001-17
Licencing and Registration			
Male/Female paid before April 30th	\$15.00		By-law 2011-61
Male/Female paid after April 30th	\$20.00		
Kennel Licences paid before April 30th	\$50.00		
Kennel Licences paid after April 30th	\$75.00		
Fine- Running at Large -dog claimed by owner/pound	\$105.00		
Replacement Dog Licence	\$5.00		By-law 2011-61
5. Fire	Excluding Tax	HST	Total
Fees & Charges -Services & Activities			
Fire & Rescue Department Vehicle incidents - per hour	\$300.00	\$39.00	\$339.00
6. Library			
Library Charges			
Video/DVD Insurance (optional)	\$0.50	NA PG 12 4049	
Late Video - Fines - Per Day	\$1.00	NA PG 12 4049	
Late Fees - Fines - Per Day	\$0.10	NA PG 12 4049	
Library Card Non-resident Borrowing Fee - Per Year	\$30.00	NA PG 12 4049	By-law 2010-12
Library Card Non-resident Borrowing Fee - Per six Months	\$15.00	NA PG 12 4049	
Fundraising - Used Books - Soft Cover	\$0.25	NA PG 12 4049	
Fundraising - Used Books - Hard Cover	\$0.50	NA PG 12 4049	
CAP Internet Usage	By donation		
Photocopies and Printing	as per photocopying rates (Item 12.)		

7. Licences		
Mobile Canteens		By-Law 1999-17
Chip Trucks & Fast Food Vehicle	\$350.00	
Hot Dog Carts	\$200.00	
Ice Cream Carts	\$250.00	
Special Events - Per Day	\$50.00	
Parade, Festival, Public Entertainment Licences - per day	\$300.00	By-Law 2001-72
Lottery Licence issuing Fee	3%of value of prizes	By-Law 2002-36

8. Line Fences		
Line Fences Act		
Remuneration for fence-viewers	\$15.00 per hour plus applicable mileage rate	By-law 1999-74
Staff time -Administration Fees	\$45.00 per hour plus tax	By-law 2009-33
9. Livestock Valuators		
Livestock Valuators Remuneration	\$50.00 per inspection plus mileage	Res. # 294-2008

10. Municipal Town Hall	Excluding Tax	HST	Total	Adopted May 17, 1993
Municipal Hall Rentals				
Social Events - Auditorium	70.00	\$9.10	\$79.10	
Social Events - Institute Room	25.00	\$3.25	\$28.25	
Local Social Events - Auditorium	60.00	\$7.80	\$67.80	
Local Social Events - Institute Room	25.00	\$3.25	\$28.25	
Community Events - Auditorium	\$40.00	\$5.20	\$45.20	
Community Events - Institute Room	\$20.00	\$2.60	\$22.60	
Meetings - Auditorium	35.00	\$4.55	\$39.55	
Meetings - Institute Room	20.00	\$2.60	\$22.60	
Tables	\$5.00	\$0.65	\$5.65	
Senior Citizens - Per Meeting	5.00	\$0.65	\$5.65	
Meetings	\$35.00	\$4.55	\$39.55	
Bar	\$40.00	\$5.20	\$45.20	
Extra Cleaning Charge	\$50.00	\$6.50	\$56.50	
Additional Charge - Opening / Closing Hall	\$10.00	\$1.30	\$11.30	Policy #43
Rental for Cleaning Institute Room - per function	\$15.00	\$1.95	\$16.95	

11. Municipal Office	Excluding Tax	HST	Total	
Miscellaneous				
Blue Boxes	\$5.00	\$0.65	\$5.65	
County Maps	\$5.00	\$0.65	\$5.65	
Kitchen Composters	\$5.00	\$0.65	\$5.65	
Kitchen Composters - replacement filters	\$5.00	\$0.65	\$5.65	
Website Business Directory Listing - Per Calendar year	\$30.97	\$4.03	\$35.00	
Fee for Processing of NSF Cheque	\$25.00	\$3.25	\$28.25	
Township Brochure Business Directory Listing	\$66.37	\$8.63	\$75.00	
Administration Fees - Staff time per hour (labour cost to search for historical records)	\$45.00	\$5.85	\$50.85	
Dummer Book	\$26.19	\$1.31	\$27.50	Point of Sale Rebate
Douro Book	\$19.05	\$0.95	\$20.00	Point of Sale Rebate
Douro Book to Retailers	\$15.24	\$0.76	\$16.00	Point of Sale Rebate
911 Signs	\$20.00	\$2.60	\$22.60	
County Water Bottles	\$4.43	\$0.58	\$5.00	
Township Clothing				
Golf Shirt	\$35.40	\$4.60	\$40.00	
Fleece Jacket (Full Zip)	\$47.79	\$6.21	\$54.00	
Men's Half Zip Fleece Jacket	\$43.36	\$5.64	\$49.00	
Three in One Techno Jacket	\$141.59	\$18.41	\$160.00	
Performance Stretch Jacket	\$52.21	\$6.79	\$59.00	
Lightweight Vented Jacket	\$34.51	\$4.49	\$39.00	
Dress Shirt (Long Sleeve)	\$38.05	\$4.95	\$43.00	
Dress Shirt (Short Sleeve)	\$33.63	\$4.37	\$38.00	
Toque with Cuff	\$10.62	\$1.38	\$12.00	

12. Photocopies/Faxing	Excluding Tax	HST	Total
Photocopying and Report Charges			
Two sided copying & printing will be charged per copy cost			
Copies for all documents:			
8.5 x11 Black & White per copy	\$0.20	\$0.03	\$0.23
8.5 x11 Colour per copy	\$0.35	\$0.05	\$0.40
8.5x14 Black & White per copy	\$0.20	\$0.03	\$0.23
8.5X14 Colour per copy	\$0.50	\$0.07	\$0.57
11x17 Black & White per copy	\$0.25	\$0.03	\$0.28
11X17 Colour per copy	\$1.00	\$0.13	\$1.13

Copies - Projects more than 100 copies			
8.5 x11 Black & White per copy	\$0.15	\$0.02	\$0.17
8.5 x11 Colour per copy	\$0.30	\$0.04	\$0.34
8.5x14 Black & White per copy	\$0.15	\$0.02	\$0.17
8.5X14 Colour per copy	\$0.45	\$0.06	\$0.51
11x17 Black & White per copy	\$0.20	\$0.03	\$0.23
11X17 Colour per copy	\$0.95	\$0.12	\$1.07
Copies for documents for local community groups/local non-profit groups and local sports orgs.*			
8.5 x11 Black & White per copy	\$0.15	\$0.02	\$0.17
8.5 x11 Colour per copy	\$0.30	\$0.04	\$0.34
8.5x14 Black & White per copy	\$0.45	\$0.06	\$0.51
8.5X14 Colour per copy	\$0.45	\$0.06	\$0.51
11x17 Black & White per copy	\$0.20	\$0.03	\$0.23
11X17 Colour per copy	\$0.95	\$0.12	\$1.07
Copies - Documents for Township Staff &			
8.5 x11 Black & White per copy	\$0.10	\$0.01	\$0.11
8.5 x11 Colour per copy	\$0.15	\$0.02	\$0.17
8.5x14 Black & White per copy	\$0.10	\$0.01	\$0.11
8.5X14 Colour per copy	\$0.30	\$0.04	\$0.34
11x17 Black & White per copy	\$0.15	\$0.02	\$0.17
11X17 Colour per copy	\$0.50	\$0.07	\$0.57
Copies for documents for Municipal Depts., Boards and Committees for quantities over 25			
	Black & White	Colour	
8.5 x11	\$0.10	\$0.15	per copy
8.5x14	\$0.10	\$0.30	per copy
11x17	\$0.15	\$0.50	per copy
Computer Generated Printing Material			
8.5 x11 Black & White per copy	\$0.25	\$0.03	\$0.28
8.5 x11 Colour per copy	\$0.40	\$0.05	\$0.45
8.5x14 Black & White per copy	\$0.25	\$0.03	\$0.28
8.5X14 Colour per copy	\$0.50	\$0.07	\$0.57
Faxing			
Fax Charges - sending - per page	\$2.00	\$0.26	\$2.26
Fax Charges - sending (greater than 6 pages) - per page	\$1.50	\$0.20	\$1.70
Fax Charges - receiving - per page	\$1.00	\$0.13	\$1.13
Fax Charges - receiving (greater than 6 pages) - per page	\$0.75	\$0.10	\$0.85
Certified copies of minutes & by-laws - per page	\$1.00	\$0.13	\$1.13

*Local Community groups/local non-profit groups and local sporting organizations may include: U.C.W., Institute, church related organizations, churches, Cubs, Scouts, Brownies, Guides, Lions Club, Minor Hockey, Minor Ball, Figure Skating, Kiddie Kapers, Day Care Camp and Out Reach Programs or as determined by staff

** One copy of all minutes will be provided to ratepayers at no charge. Additional copies will be at the above rates.

13. Planning

Planning Application fees and deposits	May be subject to additional fees	By-law 2009-62	
Severance Review (First Application)	\$100.00		
Severance Review (each additional application)	\$50.00		
Minor Variance Application (effective January 1, 2011)	\$800.00		
Amended Minor Variance Application - prior to circulation	\$125.00		
Amended Minor Variance Application - after circulation	\$600.00		
Zoning By-law Amendment (effective January 1, 2011)	\$1,100.00		
Amended Zoning Amendment Application - prior to circulation	\$125.00		
Amended Zoning Amendment Application - after circulation	\$975.00		
Removal of Holding Provision	\$650.00		
Official Plan Amendment	\$1,500.00		
Site Plan Approval	\$2,000.00		
Plan of Subdivision	\$5,000.00		
Advertising Fee (newspaper)	actual cost of advertising * If deemed necessary		
Special Meeting Fee	\$500.00 *If additional meeting requested by applicant		
Any development requiring a Predevelopment Agreement	\$5,000.00 Deposit		
Planning Documents	Excluding Tax	HST	Total
Copy of Official Plan	\$85.00	\$11.05	\$96.05
Copy of Zoning By-law	\$85.00	\$11.05	\$96.05
Real Estate Requests (Information provided to Agents)			
Tax & Property Information - per property	\$15.00		
Zoning and Official Plan Designations - per property	\$15.00		
Copies of any information provided	as per photocopying rates (Item 12.)	PG 12 RC4049	PG 12 RC4049
Lawyer Requests			
Tax/Work Order/Zoning, etc. - per item	\$30.00	PG 12 RC4049	

14. Public Works - Roads	Excluding Tax	HST	Total	
Entrance Permit				Policy No. T-1
Application Fee	\$75.00	\$9.75	\$84.75	
Culvert - 400mm x 9m	\$1,084.83	\$141.03	\$1,225.86	
Culvert - 450mm x 9m	\$1,221.90	\$158.85	\$1,380.75	
Culvert - 500mm x 9m	\$1,148.55	\$149.31	\$1,297.86	
Culvert - 600mm x 9m	\$1,189.95	\$154.69	\$1,344.64	
Flat Rate - When a culvert is not required	\$558.50	\$72.61	\$631.11	
Flat Rate when installed by owner	\$150.00	\$19.50	\$169.50	\$500.00 deposit required
Driveway Culvert Repair - Donwood				Policy #67
Flat Rate - Gravel Driveway	\$300.00	\$39.00	\$339.00	
Flat Rate - Paved Driveway	\$350.00	\$45.50	\$395.50	
Flat Rate + Price of culvert if culvert is not reusable				
Parking Infractions	\$15.00 Set Fine			By-law 86-1998

15. Public Works - Transfer Station

Tipping Fees			By-Law 2008-39
Waste weighing less than 30 lbs. (13.6 kgs.)	\$2.00	Excist Tax Act S. 20 Pt. 6 Sch. 5	(amended 2009-55)
Waste weighing more than 30 lbs. (13.6 kgs.)	\$90.00		
- per tonne			
Propane Tanks (weighing 20 lbs. or less) each	5.00		
Propane Tanks (weighing more than 20 lbs.) each	10.00		
Appliances containing Freon surcharge plus	15.00		
per tonne rate			
Replacement Landfill Cards	25.00		

Recreation Facilities

***Note: A 1.25% per month late payment penalty fee applies to Sections 17 to 24**

16. Arenas & Parks	Excluding Tax	HST	Total	
Advertising Fees				
Ice Resurfacer (per side)	\$200.00	\$26.00	\$226.00	
Wall Mounted (4'x8' Sheet)	\$200.00	\$26.00	\$226.00	
Board Mounted (38"x8' Kit)	\$200.00	\$26.00	\$226.00	
In Ice logo (per logo)	\$500.00	\$65.00	\$565.00	
Viewing Lobby (Douro) (11/2' x 3')	\$150.00	\$19.50	\$169.50	
Stick Rack (2"x12")	\$50.00	\$6.50	\$56.50	
South Ball Diamond (4'x8' Sheet)	\$100.00	\$13.00	\$113.00	

17. Arena-Douro	Excluding Tax	HST	Total	fees increase 3% annually as of January 1st
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Douro Arena - Harvest Room - 2012 Rental Rates				
Deposit	\$125.00			
Rental (less than 4 hours-no bar)	\$99.02	\$12.87	\$111.89	
Rentals (More than 4 hours)	\$131.35	\$17.08	\$148.43	
Tournaments with bar	\$196.02	\$25.48	\$221.50	
Tournaments Minor Hockey (includes Kitchen)	\$127.10	\$16.52	\$143.62	
Wellington Room				
Deposit	\$125.00			
Rental (wedding, receptions, no bar)	\$371.82	\$48.34	\$420.16	
Rental (wedding, receptions, with bar)	\$307.17	\$39.93	\$347.10	
Meetings 1/2 day	\$153.58	\$19.97	\$173.55	
Kitchen Rental	\$84.38	\$10.97	\$95.35	
Extra's				
Coffee Urn	\$6.06	\$0.79	\$6.85	
Settings - per setting (dishes, cutlery)	\$4.04	\$0.53	\$4.57	
Buffet Dinner per person	\$16.36	\$2.13	\$18.49	
Ice Surface (both arenas)				
Deposit	\$125.00			
Evening only-no bar	\$587.04	\$76.32	\$663.36	
Evening only - with bar	\$464.78	\$60.42	\$525.20	
Daytime only-no bar	\$913.39	\$118.74	\$1,032.13	
Daytime only - with bar	\$464.78	\$60.42	\$525.20	
If Friday setup is required add - at Manager's discretion	\$100.00	\$13.00	\$113.00	
For setup over 4 hours - per hour for each additional hour	\$40.00	\$5.20	\$45.20	

18. Arena-Douro	Excluding Tax	HST	Total	fees increase 3% annually as of May 1st
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Winter Ice Rentals - 2011-2012 season rates				
Prime time	\$153.58	\$19.97	\$173.55	
Weekday Daytime(8:00 a.m. - 4:00 p.m.)	\$101.03	\$13.13	\$114.16	
Local Minor Hockey/Figure Skating	\$117.53	\$15.28	\$132.81	
Local Minor Tournaments-(Sat or Sun to 6:00 p.m.)	\$125.29	\$16.29	\$141.58	
Outside Minor Hockey	\$149.54	\$19.44	\$168.98	
Public Skating	\$119.73	\$15.56	\$135.29	
Summer Ball Hockey/Lacrosse	\$73.25	\$9.52	\$82.77	
Extra's				
Skate Sharpening	\$3.61	\$0.47	\$4.08	
Photocopies	as per photocopying rates (Item 12.)			
Fax Charges - Sending and Receiving	as per faxing rates (Item 12.)			

19. Douro - Rec Centre	Excluding Tax	HST	Total	fees increase 3% annually as of January 1st
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2012 Rental Rates

Deposit	\$125.00		
Rental (less than 4 hours)	\$99.02	\$12.87	\$111.89
Rentals (More than 4 hours)	\$131.35	\$17.08	\$148.43

20. Arena-Warsaw	Excluding Tax	HST	Total	fees increase 3% annually as of January 1st
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Warsaw Arena - Upstairs Room - 2012 Rental Rates

Deposit	\$125.00		
Rental (wedding, receptions, no bar)	\$263.72	\$34.28	\$298.00
Rental (wedding, receptions, with bar)	\$216.22	\$28.11	\$244.33
Meetings (1/2 day)	\$99.02	\$12.87	\$111.89
Kitchen Rental	\$84.38	\$10.97	\$95.35

Extra's

Coffee Urn	\$6.06	\$0.79	\$6.85
Settings - per setting (dishes, cutlery)	\$4.04	\$0.53	\$4.57
Buffet Dinner per person	\$16.36	\$2.13	\$18.49

Ice Surface (both arenas)

Deposit	\$125.00		
Evening only-no bar	\$587.04	\$76.32	\$663.36
Evening only - with bar	\$464.78	\$60.42	\$525.20
Daytime only-no bar	\$913.39	\$118.74	\$1,032.13
Daytime only - with bar	\$464.78	\$60.42	\$525.20
If Friday setup is required add at Manager's discretion	\$100.00	\$13.00	\$113.00
For setup over 4 hours - per hour for each additional hour	\$40.00	\$5.20	\$45.20

21. Arena-Warsaw	Excluding Tax	HST	Total	fees increase 3% annually as of May 1st
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Winter Ice Rentals 2011-2012 season rates

Prime time	\$138.42	\$17.99	\$156.41
Weekday Daytime(8:00 a.m. - 4:00 p.m.)	\$101.03	\$13.13	\$114.16
Local Minor Hockey/Figure Skating	\$102.37	\$13.31	\$115.68
Local Minor Tournaments	\$105.08	\$13.66	\$118.74
Outside Minor Hockey	\$135.38	\$17.60	\$152.98
Public Skating	\$119.73	\$15.56	\$135.29
Summer Ball Hockey/Lacrosse	\$69.00	\$8.97	\$77.97

Extra's

Skate Sharpening	\$3.61	\$0.47	\$4.08
Photocopies	as per photocopying rates (Item 12.)		
Fax Charges - Sending and Receiving	as per faxing rates (Item 12.)		

22. Donwood Community Centre	Excluding Tax	HST	Total	
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Deposit	\$50.00 (non-refundable)			Resolution of Board February 25, 2010
Fridays and Saturdays	\$280.00	\$36.40	\$316.40	
Sundays of holiday weekends	\$280.00	\$36.40	\$316.40	
Hourly Rental per hour	\$50.00	\$6.50	\$56.50	
Damage Deposit	\$100.00			

23. Parks	Excluding Tax	HST	Total	fees increase 3% annually as of May 1st
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Park Rental Rates - 2012 season rates

Picnic Area - Up to 50 people	\$29.85	\$3.88	\$33.73	
Picnic Area - Over 50 people	\$59.71	\$7.76	\$67.47	
Ball Fields - one night occasion	\$29.85	\$3.88	\$33.73	
Ball Fields - one night a week for season	\$179.11	\$23.28	\$202.39	
Day Tournaments -Douro Park - Includes Lining	\$159.52	\$20.74	\$180.26	Resolution of Committee 05/09/2011
Day Tournaments -Warsaw Legion Park	\$147.68	\$19.20	\$166.88	
Preparation Fee - Lining	\$23.90	\$3.11	\$27.01	
Soccer Fields	to be determined			
South Baseball Diamond Lights Rental Fee (Excludes Minor Teams)	\$11.60	\$1.51	\$13.11	
Horseshoe Pits - Rental Rate - local groups	Free for 2011			Resolutions of Comm. 04/11/2011
Horseshoe Pits - Day Tournaments - Outisde User groups	\$51.50	\$6.70	\$58.20	
Damage Deposit	\$100.00		\$100.00	

24. Parks				
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Summer Day Camp

Summer Day Camp - Daily fee per child	\$7.00	NA	pg 15 ofRC4049
1/2 Hour Before Camp (8:30 - 9:00)	\$1.00	NA	pg 15 ofRC4049
1/2 Hour After Camp (4:00 - 4:30)	\$1.00	NA	pg 15 ofRC4049