



**The Corporation of the Township of Douro-Dummer  
Public Works Department**

**Tender # 2011 - 03  
2011 Tender to Load, Haul and Mix Sand**

Submitted by,

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Name of Firm or Individual

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Address (Include postal code)

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Telephone No. (include area code)

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Name of Person Signing for Firm

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Office of Person Signing for Firm

**Tender Closing Date: 12:00 p.m. noon on Thursday, April 28, 2011**

**Mail to:**

David Clifford, CAO  
P. O. Box 92  
Warsaw, ON K0L 3A0  
Phone: 705-652-8392 ext. 206  
davec@dourodummer.on.ca

**Additional information can be obtained from:**

Harold Nelson, Manager of Public Works  
Phone: 705-652-8402  
Fax: 705-652-5044  
publicworks@dourodummer.on.ca

## **Information to Bidders:**

The tender is to load, mix and haul approximately 3,600 tonnes from the Townships 6<sup>th</sup> Line of Dummer Pit to Warsaw Public Works Depot located at 1422 County Road 4, Warsaw, Ontario. To supply a loader to mix sand with salt and stock pile approximately 3,600 tonnes in the dome at the Warsaw Yard.

The successful proponent shall also be required to provide:

A certified cheque in the amount of \$3,000 (Three Thousand Dollars) payable to the Township of Douro Dummer in guarantee of the contract. When the contract has been successfully fulfilled, the certified cheque will be returned.

The successful proponent shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the work, within Three (3) Calendar days following the Acceptance Notice. Coverage shall be at least \$2,000,000. per accident with Township of Douro-Dummer named insured. Failure to provide such proof shall result in cancellation of the contract and forfeiture of the bid deposit.

Proof of Accessibility Customer Service Training as per legislative requirements under the Accessibility for Ontarians with Disabilities Act (AODA).

Tender shall be in writing and be received by the undersigned on the attached form, by **12:00 noon on Thursday, April 28, 2011.**

Tender opening will be on Thursday, April 28, 2011 at 2:00pm

## **Basis of Rejection of Tenders**

Tenders not conforming to the following requirements will be disqualified:

- Must be legible, in ink, by typewriter or by printer
- Must be in possession of the Municipality by the closing date and time
- Must be on the form provided
- Must be signed and sealed by an authorized official of the bidding organization
- Must not be restricted or modified in any way

The lowest of any tender will not necessarily be accepted and the Township reserves the right to award any portion there of.

**Tender to be submitted to:      Additional information can be obtained from:**

David Clifford, CAO  
P.O. Box 92  
Warsaw, ON KOL 3A0  
705-652-8392 ext 206  
[davec@dourodummer.on.ca](mailto:davec@dourodummer.on.ca)

Harold Nelson, Manager of Public Works  
705-652-8402  
[publicworks@dourodummer.on.ca](mailto:publicworks@dourodummer.on.ca)

Township is to supply the sand from the Pit on 6<sup>th</sup> Line Dummer.  
Restricted hours of operation will apply to location 6:30 a.m. to 7:00 p.m.  
Monday to Friday only.

**All work will be completed by August 31, 2011 or a negotiated date with the Manager of Public Works.**

The Contractor understands and accepts the fact that the quantities shown are approximate only and are subject to increase, decrease or deletion entirely if found not to be required.

**Safety Requirements**

The Contractor shall conform to and enforce strict compliance with the Construction Safety Act and Regulations made under that Act.

The contractor's staff on site shall have all related surface miner training modules.

The Contractor shall develop a Spills Contingency Program satisfactory to the Township.

Fuel Storage tanks will be installed and maintained in accordance with the Gasoline Handling Act.

The successful proponent for the purposes of the Occupational Health and Safety Act will be designated as the Constructor for this project and will assume all of the responsibilities of the constructor as set out in the Act and its Regulations.

The successful proponent shall also deliver proof of Workplace Safety Insurance Board (WSIB) coverage, within Three (3) calendar days of receiving the Acceptance Notice.

## **Tender Evaluation**

The tendered price together with the following items will be evaluated in forming recommendations by municipal staff for the Township Council's consideration.

1. The availability of additional machinery to complete the contract forthwith in the event of machinery breakdown.
2. The ability and skill of the proponent to provide the goods or services required.
3. Whether the proponent can perform the contract or provide the services promptly or at the time specified without delay or interference.
4. The reputation, judgement, experience and efficiency of the proponent.
5. The quality and performance of previous contracts, goods and services.
6. The sufficiency of the financial resources and ability of the proponent to perform the contract or provide the goods and services.
7. The quality of the goods and contractual services.
8. The number and scope of conditions attached to the bid.
9. The contractor will provide three recent references from municipalities for similar quantity and type of work.

### **Note:**

The Contractor, when he has finished hauling sand, they shall leave the pit in a workman-like condition suitable to the Manager of Public Works. The pit must be cleaned up immediately after the hauling operation and in the event that the Contractor refuses to do so, the Township shall clean up the pit and deduct the cost of doing so from the money due to the Contractor.

Haul approximately 3,600 Tonnes from stock pile at 6<sup>th</sup> Line of Dummer Pit, deliver, mix and stack sand at dome in Warsaw.

Proponent must supply a loader scale or stacker scale to be used to keep track of product movement.

	Price per Tonne
Approximately 3,600 tonnes of sand to be loaded, trucked and re-stacked mixed with salt at the Warsaw Dome [salt to be supplied by Township]	\$ _____
Sub-total	\$ _____
H. S. T.	\$ _____
Total	\$ _____

The undersigned hereby agrees to the above mentioned as stated to stockpile as required by the Township, approximately 3,600 tonnes of sand under the supervision of the Manager of Public Works or his representative and to leave the pit in a workman-like condition and be subject to the above.

\_\_\_\_\_  
Service Provider Company Name

\_\_\_\_\_  
Signature of Company Official

\_\_\_\_\_  
Name of Company Official- Print

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Company Phone/Fax.

\_\_\_\_\_  
Email Address